

Circular 185/ 2018

To: Ship Owners, Ship Managers, Ship Operators and all other interested parties

Subject: Amendments to the Cook Islands Ship Owners Association (CISOA) and Cook Islands Yacht Squadron (CIYS) Application Forms to include PurpleTRAC Vetting & Sanctions Compliance

Date: 22nd August 2018

Download form applicable to your vessel:

1. [Cook Islands Yacht Squadron Form](#)
2. [Cook Islands Ship Owners Association Form](#)

Summary:

The CISOA and CIYS Application Forms have been amended so that Maritime Cook Islands complies with its obligations under the Cook Islands Financial Transactions Reporting Act 2018. CISOA Application Form version 5 and CIYS Application Form version 9 will replace existing CISOA and CIYS Application forms.

Additional procedures as described below will be implemented upon application for Membership, as of the 01st of September 2018.

Sanctions Compliance

The Cook Islands Ship Registry will enforce all UN mandated Sanctions. The list of sanctioned countries, individuals and entities can be found at - <https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>

- 1) The following items need to be checked;
 - a) Is the owner of the vessel domiciled in a sanctioned country?
 - b) Is the owner of the vessel associated with a sanctioned individual/entity?
 - c) Has the vessel traded with or called on any port in a sanctioned country?
- 2) In the case that the vessel is owned by a Cook Islands incorporated international company or registered foreign entity via a Cook Islands Trust company, MCI can rely on the due diligence carried out by the Trust company and is not required to consider 1) a & b above.
- 3) In the case that the vessel is owned by a member of CIYS or CISOA then CIYS or CISOA must conduct due diligence on 1) a & b above.
 - a) The Registry will rely on the declaration in the revised CIYS or CISOA membership application forms in the first instance. Applicants must declare the domicile of the owner, the beneficial owner and that no associates of the vessel or owner are connected to any sanctioned entity or individual.
 - b) Prior to permanent registration the fleet manager must run an additional PurpleTRAC report, which will identify the owner under the Cook Islands flag and highlight any risks associated with that owner.

In all cases the Registry will require confirmation that a vessel has not traded with or called on any port in a sanctioned country. This will be obtained by running a PurpleTRAC report at - <https://www.purpletrac.com/>.

Queries or concerns regarding the above can be directed to Cook Islands Ship Owners Association CEO email eleanor@maritimecookislands.com or Cook Islands Yacht Squadron CEO email yachts@maritimecookislands.com



APPLICATION FOR MEMBERSHIP

The majority owner or charterer (in the case of a charter registration) of the vessel may make an application to become a CIYS member, in order to become a “qualified person” under the Ship Registration Act 2007, as amended by the Maritime Transport Act 2008.

Details of Vessel

Ship's Name	Length	Gross Tonnage

If Others, please provide details: _____

Details of Owner/Charterer

(Enter here details of the company, or individual, who owns the vessel)

Owner/Charterer name and postal address	Contact Details
	Phone
	Facsimile
	Mobile/24-hr
	E-mail

If Owner is a company:

- (I) Attach copy of incorporation document*
- (II) Supply director details below and provide a scanned passport of the primary point of contact*

If Owner is an individual, please attach copy of Passport.

Director Details

First name		Surname	
Email		Mobile	
Address			

Details of the person signing on behalf of the Owner/Charterer (if applicable)

Full name	Title	Citizenship	Address
Phone		Fax	
Email		Mobile	

The Applicant is Owner/Charterer

If Others, please detail: _____

If Applicant is not the Owner/Charterer, attach Authorisation of the Owner

I, _____, acting for the following entity _____ as owners of the vessel known as _____, hereby apply to join the Cook Islands Yacht Squadron (a society incorporated in the Cook Islands).



Beneficial Owner

(Enter here details of the beneficial owning company, or individual, if different from above)

Beneficial owner name and postal address	Contact Details	
	Phone	
	Facsimile	
	Mobile/24-hr	
	E-mail	

If Beneficial owner is a company:

- (I) Attach copy of incorporation document
- (II) Supply director details below and provide a scanned passport of the primary point of contact

If Owner is an individual, please attach copy of Passport.

Director Details

First name		Surname	
Email		Mobile	
Address			

First name		Surname	
Email		Mobile	
Address			

First name		Surname	
Email		Mobile	
Address			

First name		Surname	
Email		Mobile	
Address			

First name		Surname	
Email		Mobile	
Address			

I hereby appoint the Registrar of Ships of the Cook Islands to act on my behalf at any meetings of CIYS that I am unable to attend, on condition that I am notified in advance of the agenda and that the Registrar undertakes to follow my instructions, if so given.	YES	<input type="checkbox"/>
	NO	<input type="checkbox"/>



Delivery of CIYS Membership

This will be sent to Owners/Charterers address above however, if you would like it sent to a separate address, please enter below.

Alternative Delivery Address

Name (printed) & Signature of Owner / Charterer / Authorised Person

Signed at	
Signed on (DD/MM/YY)	

Declaration

Owner or other authorised person must complete this declaration; if person other than Owner or person in Part 4, please complete Declarant details.

Full name of Declarant	
Relationship to Owner	
Physical address	
Postal address	
Email	
Phone	

(Delete as appropriate): The Owner declares / The Declarant declares on behalf of the Owner/Charterer

1. That the information given in this and all supporting documents are, to the best of my knowledge and belief, true and correct.
2. That neither the Owner/Charterer nor the Beneficial owner is associated with any of the individuals or entities listed on the UN mandated Sanctions list found at:
<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>

This Declaration shall be made before a Justice of the Peace, or a Commissioner for Oaths, Solicitor, Notary Public or the Registrar or Deputy Registrar of Ships of the Cook Islands Ships Registry or before any person authorised by law to administer oaths in the country where the declaration is made.

Signature of Declarant / Date

Signature and full name of Witness
Occupation and address



APPLICATION FOR MEMBERSHIP

The majority owner or charterer (in the case of a charter registration) of the vessel may make an application to become a CISOA member, in order to become a “qualified person” under the Ship Registration Act 2007, as amended by the Maritime Transport Act 2008.

Details of Vessel

Ship's Name	Length	Gross Tonnage

Details of Owner/Charterer

(Enter here details of the company, or individual, who owns the vessel)

Owner/Charterer name and postal address	Contact Details	
	Phone	
	Facsimile	
	Mobile/24-hr	
	E-mail	

If Owner is a company:

- (I) Attach copy of incorporation document*
- (II) Supply director details below and provide a scanned passport of the primary point of contact*

If Owner is an individual, please attach copy of Passport.

Director Details

First name		Surname	
Email		Mobile	
Address			

Details of the person signing on behalf of the Owner/Charterer (if applicable)

Full name	Title	Citizenship	Address
Phone		Fax	
Email		Mobile	

The Applicant is Owner/Charterer

If Others, please detail: _____

If Applicant is not the Owner/Charterer, attach Authorisation of the Owner

I, _____, acting for the following entity _____ as owners of the vessel known as _____, hereby apply to join the Cook Islands Ship Owners Association (a society incorporated in the Cook Islands).



Beneficial Owner

(Enter here details of the beneficial owning company, or individual, if different from above)

Beneficial owner name and postal address	Contact Details	
	Phone	
	Facsimile	
	Mobile/24-hr	
	E-mail	

If Beneficial owner is a company:

- (I) Attach copy of incorporation document
- (II) Supply director details below and provide a scanned passport of the primary point of contact

If Owner is an individual, please attach copy of Passport.

Director Details

First name		Surname	
Email		Mobile	
Address			

First name		Surname	
Email		Mobile	
Address			

First name		Surname	
Email		Mobile	
Address			

I hereby appoint the Registrar of Ships of the Cook Islands to act on my behalf at any meetings of CISOA that I am unable to attend, on condition that I am notified in advance of the agenda and that the Registrar undertakes to follow my instructions, if so given.	YES	<input type="checkbox"/>
	NO	<input type="checkbox"/>

Delivery of CISOA Membership

This will be sent to Owners/Charterers address above however, if you would like it sent to a separate address, please enter below.

Alternative Delivery Address



Name (printed) & Signature of Owner / Charterer / Authorised Person

Signed at	
Signed on (DD/MM/YY)	

Declaration

Owner or other authorised person must complete this declaration; if person other than Owner or person in Part 4, please complete Declarant details.

Full name of Declarant	
Relationship to Owner	
Physical address	
Postal address	
Email	
Phone	

(Delete as appropriate): The Owner declares / The Declarant declares on behalf of the Owner/Charterer

1. That the information given in this and all supporting documents are, to the best of my knowledge and belief, true and correct.
2. That neither the Owner/Charterer nor the Beneficial owner is associated with any of the individuals or entities listed on the UN mandated Sanctions list found at:
<https://www.un.org/sc/suborg/en/sanctions/un-sc-consolidated-list>

This Declaration shall be made before a Justice of the Peace, or a Commissioner for Oaths, Solicitor, Notary Public or the Registrar or Deputy Registrar of Ships of the Cook Islands Ships Registry or before any person authorised by law to administer oaths in the country where the declaration is made.

Signature of Declarant / Date

Signature and full name of Witness
Occupation and address